



Inyo County Planning Department Permit Application
P.O. Drawer L
Independence, CA 93526
(760) 878-0263 (760) 872-2706

Staff Use Only For Public Hearing On: _____

Application Reference Number: _____

Review by: Staff Design Review Committee Planning Commission Board of Supervisors

Applicant Name:

Property owner Name:

Address:

Address:

City:

State:

ZIP:

City:

State:

ZIP:

Telephone:

Telephone:

FAX:

FAX:

Assessor's Parcel Number(s):

Zoning:

Site Address:

General Plan:

BY SIGNING THIS APPLICATION THE APPLICANT/PROPERTY OWNER AGREES TO DEFEND, INDEMNIFY, AND HOLD THE COUNTY HARMLESS FROM ANY CLAIM, ACTION, OR PROCEEDING ARISING FROM THIS APPLICATION OR BROUGHT TO ATTACK, SET ASIDE, VOID OR ANNUL THE COUNTY'S APPROVAL OF THIS APPLICATION, AND ANY ENVIRONMENTAL REVIEW ASSOCIATED WITH THE PROPOSED PROJECT.

Property Owner Consent: I consent to the submission of this application:

Date:

Signature:

Applicant or Engineer Certification: I hereby consent that the information contained in this application and any attachments are correct to the best of my knowledge: **Signature:**

Date:

Telephone:

Address:

Application for: General Plan Amendment Zone Change Use Permit Variance Tract Map
 Parcel Map Mobilehome Waiver Mining Reclamation Plan Parcel Merger Road Abandonment
 Specific Plan Certificate of Compliance Design Review Committee Time Extension
 Renewable Energy Development Agreement Renewable Energy Permit
 Renewable Energy Determination Other

Environmental Documents: (Staff Use Only)

- Environmental Information Form
- Categorical Exemption
- Initial Study/ Negative Declaration
- Environmental Impact Report

Submission Requirements:

- Cultural Resources Study
- Biological Resources Study
- Legal Description
- 300 foot property owners list
- Stamped Envelopes
- Landscaping Plan
- Color Chips
- Lighting Plan
- Parking Plan
- Site Plan
- Floor Plans
- Elevations
- Deed
- Title Report
- Alquist-Priolo Study
- Military Notification Required

Site Location:

Address:

Township/Range:

Mapping Requirements:

- 2 foot contours
- Buildings and Structures
- Wells
- Water Lines
- Fences
- Driveways
- Rights of Way
- Easements
- Roads
- Sewage
- Drainage
- Dimensions of property
- Existing land uses
- Lot lines
- Trash Receptacles
- Adjacent street, roads, and highways
- Ditches
- 100-year floodplain
- Fault Zones
- Vegetation
- Mining Area
- Slopes
- Grading

Project Description: Describe in detail the entire project proposal being as specific as possible (attached additional sheets as necessary): List permits needed.

Project Goals: Describe the goals and project benefits (i.e. jobs, housing, services created and revenues generated to the community, etc., attached additional sheets as necessary).



Inyo County Planning Department
ENVIRONMENTAL INFORMATION FORM
(To be Completed by Applicant)

Date Filed: _____

GENERAL INFORMATION

1. Name and Address of property owner: _____

2. Name and address of developer or project sponsor: _____

3. Address of project: _____

Assessor's Parcel Number: _____

4. Name, address, and telephone number of person to be contacted concerning this project:

5. Indicate permit application number for the project to which this form pertains: _____

6. List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state and federal agencies:

7. Existing zoning district: _____

8. Proposed use of site (Proposed Project): _____

PROJECT DESCRIPTION

9. Site size. _____

10. Buildings and site square footage. _____

11. Number of floors of construction. _____

12. Amount of off-street parking provided. _____

13. Attach plans. _____

14. Proposed scheduling. _____

15. Associated projects. _____

16. Anticipated incremental development. _____

17. If residential, include the number of units, schedule of unit sizes, range of sale prices or rents, and type of household size expected. _____

18. If commercial, indicate the type, whether neighborhood, city or regionally oriented, square footage of sales area, and loading facilities. _____

19. If industrial, indicate type, estimated employment per shift, and loading facilities. _____

20. If institutional, indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits to be derived from the project. _____

21. If the project involves a variance, conditional use or rezoning application, state this and indicate clearly why the application is required. _____

PROJECT CHECKLIST

Are the following items applicable to the project or its effects? Please include written discussions of any items checked "yes" (attach additional sheets as necessary).

- | | Yes | No |
|--|--------------------------|--------------------------|
| 21. Change in existing features of any bays, tidelands, beaches, or hills, or substantial alteration of ground contours. | <input type="checkbox"/> | <input type="checkbox"/> |
| 22. Change in scenic views or vistas from existing residential areas or public lands or roads. | <input type="checkbox"/> | <input type="checkbox"/> |
| 23. Change in pattern, scale, or character of general area of project. | <input type="checkbox"/> | <input type="checkbox"/> |
| 24. Significant amounts of solid waste or litter. | <input type="checkbox"/> | <input type="checkbox"/> |
| 25. Change in dust, ash, smoke, fumes, or odors in vicinity. | <input type="checkbox"/> | <input type="checkbox"/> |
| 26. Change in ocean, bay, lake, stream or ground water quality or quantity, or alteration of existing drainage patterns. | <input type="checkbox"/> | <input type="checkbox"/> |
| 27. Substantial change in existing noise or vibration levels in the vicinity. | <input type="checkbox"/> | <input type="checkbox"/> |
| 28. Site on filled land or on slope of 10 percent or more. | <input type="checkbox"/> | <input type="checkbox"/> |
| 29. Use of disposal of potentially hazardous materials, such as toxic substances, flammables or explosives. | <input type="checkbox"/> | <input type="checkbox"/> |
| 30. Substantial change in demand for municipal services (police, fire, water, sewage, etc.). | <input type="checkbox"/> | <input type="checkbox"/> |
| 31. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.). | <input type="checkbox"/> | <input type="checkbox"/> |
| 32. Relationship to a larger project or series of projects. | <input type="checkbox"/> | <input type="checkbox"/> |

ENVIRONMENTAL SETTING

33. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical or scenic aspects. Describe any existing structures on the site, and the use of the structures. Attach photographs of the site. Attach additional sheets as necessary.
34. Describe the surrounding properties, including information on plant and animals and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (one-family, apartment houses, shops, department stores, etc.), and scale of development (height, frontage, setback, rear yard, etc.). Attach photographs of the vicinity. Attach additional sheets as necessary.

CERTIFICATION

I hereby certify that written statements, attachments, and exhibits present facts required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Date _____

Signature _____

Signature _____

For _____



CONSENT OF PROPERTY OWNER AND DESIGNATION OF AUTHORIZED AGENT

Inyo County Planning Department

File No. _____

I (we) the undersigned owner of record of the fee interest in the parcel of land located at: (print address) _____ identified as Assessor Parcel Number _____ - _____ - _____ for which a land use permit, land division, general plan or ordinance amendment, or LAFCO application referral is being filed with Inyo county requesting an approval for: (specify type of project, for example: General Plan amendment) _____, do hereby certify that:

1. Such application may be filed and processed with my (our) full consent, and that I (we) have authorized (print name of agent) _____ to act as my (our) agent in all contacts with Inyo County and to sign for all necessary permits in connection with this matter.
2. I (we) hereby grant consent to the Inyo County, its officers, agents, employees, independent contractors, consultants, subconsultants and their officers, agents, and employees to enter the property identified above to conduct any and all surveys and inspections that are considered appropriate by the inspecting person or entity to process this application. This consent also extends to governmental entities other than the county, their officers, agencies, employees, independent contractors, consultants, subconsultants, and their officers agents or employees if the other governmental entities are providing review, inspections and surveys to assist the county in processing this application. This consent will expire upon completion of the project.
3. If prior notice is required for an entry to survey or inspect the property. Please contact:
 Print Name: _____
 Print Address: _____
 Daytime Telephone Number: _____
4. I (we) hereby give notice of the following concealed or unconcealed dangerous conditions on the property:

Person or entity granting consent:

Print Name: _____
Print Address: _____
Daytime Telephone Number: _____ Date: _____
Signature of property owner: _____

Authorized agent:

Print Name: _____
Print Address: _____
Daytime Telephone Number: _____
Signature of authorized agent: _____ Date: _____

Inyo County Planning Department

The following applications require the provision of public hearing notices to surrounding property owners within 300 feet:

- Conditional Use Permit
- Certificates of Compliance (boundary line adjustments and land divisions)
- General Plan Amendment
- Mobile Home Waiver
- Road Abandonment
- Surface Mining Reclamation Plan
- Variance
- Zoning Reclassification
- Tentative Parcel Map
- Tentative Tract Map

When applying for any of the above, you are required to provide the information necessary to notify the surrounding property owners about all public hearings for your project. This information shall be provided in the following manner:

1. Using the current Inyo Assessor's map(s) that includes the parcel(s) upon which your project is located and all parcels within 300 feet of the exterior boundary of that parcel, clearly outline the exterior boundaries of the parcel(s) on which your project is located. A second line must be drawn to clearly indicate a distance of 300 feet from the exterior boundaries of the parcel(s) upon which the project is located. Check the scale shown on each map (they may be different), and use all necessary adjoining maps to include surrounding properties within 300 feet.
2. Using the latest information from the Inyo County Assessor's tax roll under preparation, list the Assessor Parcel Numbers (APNs), property owners name, and address for all parcels located within, partially within, or touching the areas included within the 300 foot boundary of the parcel(s) upon which your project is located.
3. Assessor's Maps may be purchased from the Inyo County Assessor's Office. Staff can help you determine which map(s) you will need. **The Inyo County Assessor's Office will provide the required list of surrounding property owners for a fee. You may contact the Assessor's Office at (760) 878-0302.**
4. You must also prepare a list of the names and addresses of service providers to your proposed project including water service, sewer service, schools, fire protection, electricity, telephone, and cable television.
5. Include the following with your application when you submit it to the Planning Department:
 - The county assessor maps(s) covering your project site with the 300 foot surrounding area shown outlined.
 - The list of Assessor Parcel Numbers, property owners, and addresses for all properties within 300 feet of the subject site.
 - Names and addresses of the applicant, the applicant's representative or other interested parties.
 - Number 10 envelopes (letter-sized) with first class postage affixed and addressed to each owner and service provider.
 - This form signed and dated at the bottom.

CERTIFIED PROPERTY OWNER LIST

I, hereby certify that the attached information contains all of the assessor parcel numbers from the latest Assessor's Roll under preparation of all the properties within the area described on the attached application and within a distance of three hundred (300) feet from all exterior boundaries of that property. In addition, all service providers' names and addresses have been provided.

I certify under penalty of perjury that the foregoing is true and correct.

Signed _____ Date _____